

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 56-2024**

**Date: July 17, 2024**

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**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS**

**WHEREAS**, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

**WHEREAS**, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of June 2024 and Health Benefits and Dental Benefits transfers for July 2024; and

**WHEREAS**, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated July 17, 2024 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account  
Net Payroll: \$200,104.93

ACCOUNT: Tax Deposit Account  
Total: \$84,604.03

ACCOUNT: Health Benefits Contribution Employer  
Total Transfer: \$142,024.80

ACCOUNT: Health Benefits Contribution Employee  
Total: \$3,818.61

ACCOUNT: Dental Benefits  
Total Transfer: \$3,468.94

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 56-2024**

**Date: July 17, 2024**

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**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS**

ACCOUNT: PERS and Contributory Insurance  
Total Transfer: \$27,045.55

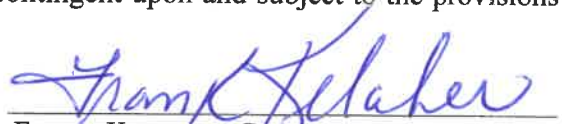
ACCOUNT: Operating Account  
Total: \$466,030.89

ACCOUNT: General Improvement Account  
Total: \$234,271.04

ACCOUNT: Sewer Trust Account  
Total: \$126,887.40

**BE IT FURTHER RESOLVED** that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

**RESOLVED**, The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b)

  
FRANK KELAHER, CHAIRMAN

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**RESOLUTION**

**No. 56-2024**

**Date: July 17, 2024**

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS**

**RECORDED VOTE:**

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaher	
Offered		✓							
Seconded	✓								
Aye	✓	✓	✓	✓	✓			✓	
Nay									
Absent						✓	✓		
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 17, 2024.

  
DOUGLAS M. BERN, ESQ.  
ASSISTANT SECRETARY

DATE: July 17, 2024

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

---

**RESOLUTION**

**No. 57-2024**

**Date: July 17, 2024**

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**AUTHORIZATION FOR PAYMENT OF BILLS FOR AUGUST 2024**

**WHEREAS**, it has been determined by the Commissioners of the Northwest Bergen County Utilities Authority (the "Authority") that no meetings of the Commissioners will be held during the month of August, 2024; and

**WHEREAS**, the Authority's bills are approved for payment at its monthly meeting and the Authority has a need to provide for the consistent and regular payment of its bills for the month of August; and

**WHEREAS**, the Commissioners wish to provide a mechanism for the payment of August bills as set forth below.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

1. The Executive Director and Assistant Executive Director are directed to prepare the bill list (including but not necessarily limited to payroll, tax deposits, health benefits contributions, dental benefits, PERS and Contributory Insurance, operating account and general improvement account) in the ordinary course for payment and circulate such list to each Commissioner by August 8, 2024; and
2. Unless any Commissioner has an objection to a specific payment or requires further discussion on payment of a bill(s), then such bill(s) shall be excluded from payment and the Commissioners authorize payment of the remainder bills on or after August 12, 2024.

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**RESOLUTION**

**No. 57-2024**

**Date: July 17, 2024**

**AUTHORIZATION FOR PAYMENT OF BILLS FOR AUGUST 2024**

3. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b)

  
FRANK KELAHER, CHAIRMAN

**RECORDED VOTE:**

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered		✓							
Seconded	✓								
Aye	✓	✓	✓	✓	✓			✓	
Nay									
Absent						✓	✓		
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 17, 2024.

  
DOUGLAS M. BERN, ESQ.  
ASSISTANT SECRETARY

DATE: July 17, 2024

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

---

**RESOLUTION**

**No. 58-2024**

**Date: July 19, 2024**

---

**RESOLUTION OF THE GOVERNING BODY OF THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY AUTHORIZING STIPEND AND LICENSE INCENTIVE PAYMENTS TO SUPERVISORY EMPLOYEES**

**WHEREAS**, the Authority encourages all employees to obtain licenses and pursue trades that benefit the Authority; and

**WHEREAS**, several supervisory employees possess licenses and/or have provided services in a skilled trade that confer benefits on the Authority; and

**WHEREAS**, the Authority's Superintendent has recommended license incentive and trade incentive payments for all of the supervisory employees that possess licenses and/or have provided services in a skilled trade that confer benefits on the Authority.

**NOW, THEREFORE, BE IT RESOLVED** by the Authority's Board of Commissioners, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority is hereby authorized to pay Robert Genetelli a license incentive of \$6,000 for holding a S4/C4 license.
3. The Authority is hereby authorized to pay Nicholas Fabbriatore a license incentive of \$6,000 for holding a S4/C4 license & Backflow Preventer.
4. The Authority is hereby authorized to pay Brian Frank a trade incentive of \$1,500 for his certifications in Electronic Systems Technician and Electronic Technician from Lincoln Technological Institute.
5. The Authority is hereby authorized to pay Jason Gascon a trade incentive of \$1,000 for his Master Certification in Automotive Technology from Lincoln Technological Institute.

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**RESOLUTION**

**No. 58-2024**

**Date: July 19, 2024**

**RESOLUTION OF THE GOVERNING BODY OF THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY AUTHORIZING STIPEND AND LICENSE INCENTIVE PAYMENTS TO SUPERVISORY EMPLOYEES**

- 6. The Authority is hereby authorized to pay Leonard Van Der Stad a trade incentive of \$1,500 for holding a C2 license.
  
- 7. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

  
FRANK KELAHER, CHAIRMAN

**RECORDED VOTE:**

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaher	
Offered		✓							
Seconded	✓								
Aye	✓	✓	✓	✓	✓			✓	
Nay									
Absent						✓	✓		
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 17, 2024.

  
DOUGLAS M. BERN, ESQ.  
ASSISTANT SECRETARY

DATE: July 17, 2024

# NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

## RESOLUTION

No. 59-2024

Date: July 17, 2024

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### **RESOLUTION TO ENGAGE THE SERVICES OF T&M ASSOCIATES TO PROVIDE THE ENGINEERING PROFESSIONAL SERVICES REQUIRED FOR THE INTERCEPTOR MANHOLE INSPECTION (PHASE 2) OF THE INTERCEPTOR SYSTEM REHABILITATION PROJECT (S340700-21)**

**WHEREAS**, the Northwest Bergen County Utilities (the “Authority”) is in the process of assessing the Authority’s existing interceptor system including pipes and manholes and developing capital improvement contracts to repair and/or rehabilitate defects identified during the initial investigation, with improvements including full replacement, CIPP Lining, slip lining or other trenchless repair method (hereafter referred to as the “Project”); and

**WHEREAS**, the Authority intends for this project to be funded with loan assistance from the New Jersey Environmental Infrastructure Financing Program pursuant to N.J.A.C. 7:22-3.1 et seq., the New Jersey Environmental Infrastructure Trust Loan pursuant to N.J.A.C. 7:22-4.1 et seq. and all applicable interim and final rules and regulations published in the New Jersey Register through June 2005; and

**WHEREAS**, the Authority requires the services of an engineer to undertake and complete necessary and essential professional engineering services in connection with the phase 2 assessment and development of improvements to various sections of the Authority’s existing interceptor system; and

**WHEREAS**, the Authority had passed resolution 26-2024, approving the first part of the phase two inspections and design. This resolution referenced loan number S340700-19; and

**WHEREAS**, the Authority hired T&M Associates to serve as the Consulting Engineer for the fiscal year 2024 in accordance with the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) as well as federal procurement rules and regulations (40 U.S.C. 1101 et seq.); and

**WHEREAS**, T&M Associates has developed a proposal to perform these services and other ancillary services at hourly rates, and at a cost not to exceed \$373,360; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority, as follows:

1. The Executive Director of the Authority is authorized to execute the attached Agreement with T&M Associates to provide engineering and professional services required for the phase 2 of the Interceptor System Rehabilitation Project (S340700-21).
2. Resolution 26-2024 shall be amended to reference I-Bank Loan #S340700-21.



**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**RESOLUTION**

**No. 59-2024**

**Date: July 17, 2024**

---

**RESOLUTION TO ENGAGE THE SERVICES OF T&M ASSOCIATES TO PROVIDE THE  
ENGINEERING PROFESSIONAL SERVICES REQUIRED FOR THE  
INTERCEPTOR MANHOLE INSPECTION (PHASE 2) OF THE  
INTERCEPTOR SYSTEM REHABILITATION PROJECT (S340700-21)**

3. The Executive Director of the Authority is authorized to execute such other documents and undertake such other tasks that are reasonably required to carry out and consummate the transactions contemplated by the attached Agreement.
4. The Secretary is directed to cause notice to be published as required by law; and
5. Upon execution, a fully executed and confirmed copy of the Agreement shall be placed on file in the office of the Executive Director and available for public inspection.
6. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

  
FRANK KELAHER, CHAIRMAN

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**RESOLUTION**

**No. 59-2024**

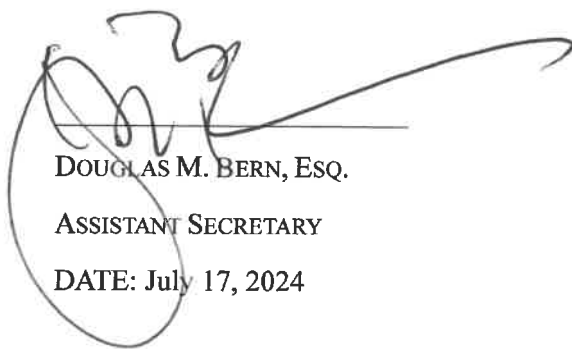
**Date: July 17, 2024**

**RESOLUTION TO ENGAGE THE SERVICES OF T&M ASSOCIATES TO PROVIDE THE ENGINEERING PROFESSIONAL SERVICES REQUIRED FOR THE INTERCEPTOR MANHOLE INSPECTION (PHASE 2) OF THE INTERCEPTOR SYSTEM REHABILITATION PROJECT (S340700-21)**

**RECORDED VOTE:**

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelاهر	
Offered		✓							
Seconded	✓								
Aye	✓	✓	✓	✓	✓			✓	
Nay									
Absent						✓	✓		
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 17, 2024.



DOUGLAS M. BERN, ESQ.  
ASSISTANT SECRETARY  
DATE: July 17, 2024

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

**CONTRACT:** S340700-21

**VENDOR:** T&M Associates

**AMOUNT:** \$373,360

**ACCOUNT NO.:** 06-215-00-000-000999

Date: July 17, 2024



Robert Laux, Certifying Finance Officer

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 60-2024**

**Date: July 17, 2024**

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**RESOLUTION AUTHORIZING AND AGREEMENT WITH INTERVENTION STRATEGIES INTERNATIONAL, INC.**

**WHEREAS**, the Northwest Bergen County Utilities Authority (the Authority) has an Employee Assistance Program (EAP) as required through its Policies and Procedures.

**WHEREAS**, the Authority approved resolution 43-2024, joining the County of Bergen's EAP program, which contracts Intervention Strategies International, Inc. (Intervention Strategies) to administer and provide services.

**WHEREAS**, the agreement with the County of Bergen only provides for three sessions free of charge to employees.

**WHEREAS**, the Authority is interested in providing additional sessions free of charge to employees.

**WHEREAS**, the Authority has received a quote from Intervention Strategies to provide the additional sessions to employees.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority, as follows:

1. The Executive Director of the Authority is authorized to execute an Agreement with Intervention Strategies.
2. The Executive Director and/or his designee is authorized to execute such other documents and undertake such other tasks that are reasonably required to carry out and consummate the transactions contemplated by the Agreement.
3. Upon execution, a fully executed and confirmed copy of the Agreement shall be placed on file in the office of the Executive Director and available for public inspection.
4. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).



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FRANK KELAHER, CHAIRMAN

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**RESOLUTION**

**No. 60-2024**

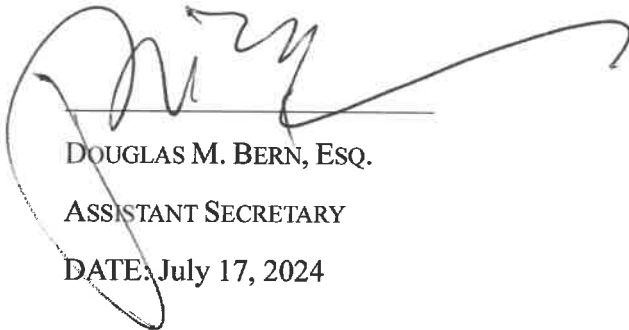
**Date: July 17, 2024**

**RESOLUTION AUTHORIZING AND AGREEMENT WITH INTERVENTION STRATEGIES INTERNATIONAL, INC.**

**RECORDED VOTE:**

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaher	
Offered		✓							
Second ed	✓								
Aye	✓	✓	✓	✓	✓			✓	
Nay									
Absent						✓	✓		
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 17, 2024.



DOUGLAS M. BERN, ESQ.  
ASSISTANT SECRETARY  
DATE: July 17, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

---

RESOLUTION

No. 61-2024

Date: July 17, 2024

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AUTHORIZATION FOR THE SALE OF SRECS

**WHEREAS**, The Northwest Bergen County Utilities Authority (the Authority) installed solar panels about 15 years ago.

**WHEREAS**, since the installation of the solar panels, the Authority has been a part of a 15 year SREC program.

**WHEREAS**, SREC allows the Authority to sell at public auction, solar credits accumulated through the production of solar energy.

**WHEREAS**, the Authority Engineer recommends entering into a contract with Marex for the sale of the Authority's solar credits at a rate of \$208.00 per credit.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority, as follows:

1. Ratifies the sale of SRECs to MAREX at a rate of \$208.00 Per credit.
2. Assistant Executive Director is authorized to execute the Agreement.
3. Upon execution, a fully executed and confirmed copy of the Agreement shall be placed on file in the office of the Executive Director and available for public inspection.
4. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).



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FRANK KELAHER, CHAIRMAN

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**RESOLUTION**

**No. 61-2024**

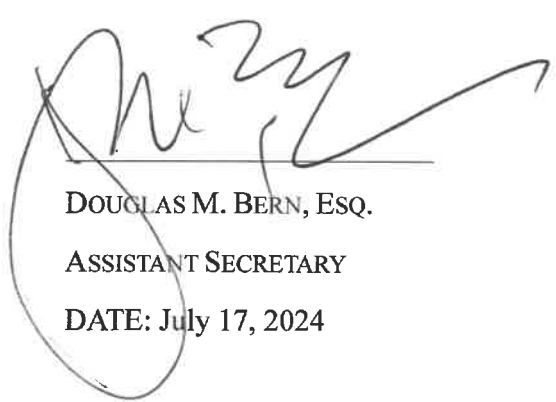
**Date: July 17, 2024**

**AUTHORIZATION FOR THE SALE OF SRECS**

**RECORDED VOTE:**

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered		✓							
Seconded	✓								
Aye	✓	✓	✓	✓	✓			✓	
Nay									
Absent						✓	✓		
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 17, 2024.



**DOUGLAS M. BERN, ESQ.**

**ASSISTANT SECRETARY**

**DATE: July 17, 2024**

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

---

RESOLUTION

No. 62-2024

Date: July 17, 2024

---

APPROVE PERSONNEL ACTIONS

**WHEREAS**, there presently exists a need for a Collections System Supervisor; and

**WHEREAS**, it has been recommended by the Executive Director and Superintendent of the Northwest Bergen County Utilities Authority that Leonard Van Der Stad be promoted to the position of Collections System Supervisor effective July 22, 2024.

**WHEREAS**, the Executive Director and Superintendent recommend the promotion be conditioned on Mr. Van Der Stad receiving a C3 license within two years of the promotion's effective date.

**WHEREAS**, the recommended salary is \$103,000 per year; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority,

1. That Leonard Van Der Stad be promoted to the position of Collections System Supervisor effective July 22, 2024 under that condition that Mr. Van Der Stad receive his C3 license within two years of this date.
2. The salary shall be \$103,000 per year.

  
FRANK KELAHER, CHAIRMAN

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NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 62-2024

Date: July 17, 2024

APPROVE PERSONNEL ACTIONS

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered		✓							
Seconded	✓								
Aye	✓	✓	✓	✓	✓			✓	
Nay									
Absent						✓	✓		
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 17, 2024.



DOUGLAS M. BERN, ESQ.  
ASSISTANT SECRETARY

DATE: July 17, 2024

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

---

**RESOLUTION**

**No. 63-2024**

**Date: July 17, 2024**

---

**RESOLUTION AUTHORIZING EMERGENCY SPENDING**

**WHEREAS**, on April 17, 2024, the Northwest Bergen County Utilities Authority ("Authority") Awarded a contract (no. 1158) with Carbon Activated Corp. for the replacement of carbon in the Authority's carbon mercury absorber; and

**WHEREAS**, after additional testing of the carbon, it was determined that the spent carbon was hazardous waste and thus unexpectedly increased the cost beyond the allowable amount under the contract; and

**WHEREAS**, the hazardous waste is being stored in 55 gallon drums on the Authority's property, which is classified as a 100 year flood plain next to the Ho-Ho-Kus Brook; and

**WHEREAS**, the Authority's Superintendent has thus concluded that an emergency condition exists and recommended that transportation be secured to remove the hazardous waste offsite and be properly disposed.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Northwest Bergen County Utilities Authority, as follows:

1. The Authority is hereby authorized to immediately award an emergency contract, pursuant to N.J.S.A. 40A:11-6 and N.J.A.C. 5:34-6.1, to manage the hazardous waste by means of transportation and disposal.
2. The Authority's Superintendent and Executive Director determined in light of the emergency circumstance to utilize the services of Clean Harbors effective as of July 2024.
3. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

  
FRANK KELAHER, CHAIRMAN

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 63-2024**

**Date: July 17, 2024**

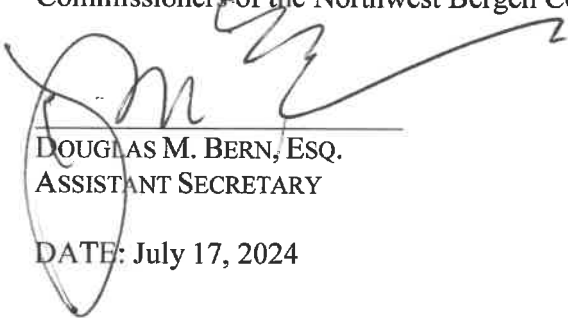
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**RESOLUTION AUTHORIZING EMERGENCY SPENDING**

**RECORDED VOTE:**

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered		✓							
Seconded	✓								
Aye	✓	✓	✓	✓	✓			✓	
Nay									
Absent						✓	✓		
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority July 17, 2024.



DOUGLAS M. BERN, ESQ.  
ASSISTANT SECRETARY

DATE: July 17, 2024